

STATE OF NEVADA

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November 19, 2014

To All Registered Installers:

Our procedures for storing and terminating Radiation Producing Machines have recently changed.

NAC 459.166 states:

- 1. Any person, who sells, leases, transfers, lends, disposes, assembles or installs radiation machines in this State or sells, leases, transfers or disposes of a radiation machine currently registered in this State shall, within 15 days, notify the Division of:*
 - (a) The name and address of each person who has received such a machine;*
 - (b) The manufacturer, model and serial number of each control console and X-ray tube transferred; and*
 - (c) The date of transfer of each machine*
- 2. A person shall not make, sell, lease, transfer, lend, assemble or install any radiation machine or the supplies and equipment used in connection with such a machine unless the machine and any supplies and equipment, when properly placed in operation and used, meet the applicable requirements of NAC 459.010 to 459.950, inclusive.*

We require that any time a machine has been removed from service, internally disabled, or relocated within the State; you must report it to the Radiation Control Program within 15 days of service.

This report can be in the format of your choosing; whether that is a letter on company letterhead, a company issued invoice of service, a service report, or similar format. The report **must** include:

1. The business location of service
2. The date of service
3. What work was performed
4. Manufacturer
5. Model
6. Serial number from the control panel (please note: the manufacturer, model, and serial number **must** match the registrant's certificate. Also, make sure to put the serial number on the service report and not a room number.)
7. If the machine was removed and where it went, or if it was left at the facility
8. The remaining performance capacity after the service

Installing machines:

When installing a machine please inform the registrants that they need to submit a completed registration form with payment to our office. The installer will provide the state with a 2579, but not registration forms.